

CMP ONLY NEEDS A COPY OF A CERTIFIED BIRTH CERTIFICATE, BUT IF YOU DO NOT HAVE A BIRTH CERTIFICATE TO MAKE A COPY, THE FOLLOWING INFORMATION CAN HELP YOU.

Birth Records

Ordering Certified Copies

Birth records are not public records and only the following are entitled to receive certified copies:

- The parent(s) shown on the record.
- A legal guardian or legal representative of the child. Written evidence of guardianship or legal representation is required.

Birth records for births occurring in McHenry County **after January 1, 2010** can be obtained from the Health Department.

Births records for births occurring in McHenry County **prior to January 1, 2010** must be obtained from the McHenry County Clerk's Office or can be ordered from the Illinois Department of Public Health (IDPH), Division of Vital Records.

When ordering a birth record, you will need to provide the following information:

- the child's full name at birth;
- date of birth;
- the city and county where the birth occurred (including hospital, if known);
- the name of the parent(s) shown on the record, including the mother's maiden name; and
- a legible/readable copy of your valid photo identification card. **If not provided, unreadable or expired, the request will be returned unprocessed.**

Birth records can be ordered [by mail](#) [PDF] or [in person](#).

The fee for this record is \$12 and \$2 for each additional copy of the same record requested at the same time.